

# United Nations Women's Guild Calendar Towel Design Entry Form and Agreement

Date: \_\_\_\_\_ Design for the year: \_\_\_\_\_

Entry By: \_\_\_\_\_ ("Entrant")  
(Please print or type name in full)

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Telephone/Fax: \_\_\_\_\_ / \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I certify that the calendar towel design that I am submitting is my original work, has not been derived from any other copyrighted or similarly protected work, and has never before been copyrighted or published. I agree to abide by the decision of the Coordination Board of the United Nations Women's Guild in the selection of the winning design. I further agree that the United Nations Women's Guild may use my name and likeness in connection with any publicity concerning the calendar towel design, and/or in producing any calendar towels using the design I am submitting. I, the "Entrant", acting through my parent, custodian, or guardian if I am under the age of 18 years, hereby assign to the United Nations Women's Guild, a not-for-profit corporation organized under the laws of the State of New York, all my title and interest in the calendar towel design now submitted by me with this Entry Form and Agreement.

Signature of Entrant: \_\_\_\_\_

Signature of Parent,  
Custodian or Guardian: \_\_\_\_\_

(Any entrant under the age of 18 years old must have this Entry Form and Agreement co-signed by his or her parents, custodian or guardian.)

UNITED NATIONS



WOMEN'S GUILD

### CALENDAR TOWEL DESIGN GUIDELINES

1. The design shall be chosen from a pool of designs submitted by members of the Guild and outside artists.
2. The invitation for the submission of designs shall be made during the first week of October of each year.
3. The design should have a universal appeal and should include children and should not depict religious or violent themes.
4. The dimensions of the design, including the calendar, are 23" by 14" plus 1 1/2" on all sides for the border.
5. The design should include the name "United Nations Women's Guild" as well as the Guild's logo, the poem "The Children's Charter" and the name of the poem's author, Dorothy Roigt. A copy of the poem is attached to these guidelines.
6. The artist shall use no more than six colors (including black) to complete the design.
7. The artist may sign the design.
8. The completed design shall be submitted to the calendar towel design coordinator no later than the last week of January.
9. The design shall be submitted to the Sales Committee in time for consideration at its February meeting (before the Coordination Board meeting).
10. The Sales Committee shall submit their recommendations to the Board in time for the Board to make the final selection at its February meeting.
11. The chosen design shall be displayed at the Annual General Meeting (in March) for the members to see.
12. The winning design shall be sent to the supplier no later than the second week of April of each year.

**Please note:** Only complete designs that include all elements as specified in these guidelines in points 3, 4, 5, and 6 will be accepted. The design must be the specified size, must include a border, and should indicate in the space where the calendar will be located if a particular arrangement of the months should be used and the colors that should be used in the calendar area.